



MARRIOTT LIBRARY PATRON POLICIES AND RESPONSIBILITIES

Marriott Library users play an important role in creating a positive quality of life and experience in the library. Please help us make the library an enjoyable and productive place for all users.

Current University of Utah students, faculty, and employees have priority in the use of library resources, services, and facilities any time the building is scheduled to be open. After 8:00pm, access is limited to current students, faculty, and employees by using their UCard at the public entrances. Library employees may ask patrons for a current UCard and public visitors may be asked to leave the building. Public visitors, who are not actively using library resources, computers or wireless Internet, library services, or collections, may be asked to leave the library at any time.

The Marriott Library prohibits activities that present health or security risks, damage library resources, disrupts the normal flow of library operations, or are illegal. All patrons, including public visitors, are expected to be familiar with and abide by all library and university policies. Students must also comply with the Code of Student Rights and Responsibilities.

For the safety, security and enjoyment of yourself and others:

- Personal belongings should not be left unattended at any time. If you notice items left unattended, immediately turn them in at the Lost and Found located at the Level 1 Library Information Desk near the West Entrance.
- Library employees cannot watch or hold personal items for patrons.
- Any behaviors that threaten the safety of library staff and/or patrons or otherwise disrupt the peaceful use of the library are prohibited and should be immediately reported to a library employee. Such behaviors include but are not limited to:
 - Theft of any kind regardless of value;
 - Sexual Misconduct prohibited by University Policy 1-012;
 - Fighting or assaulting library employees or other library users;
 - Harassing or threatening library employees or other library users;
 - Verbal abuse, shouting, loud talking, unwelcome or uninvited interactions, running, prolonged sleeping, or any other activity that might disturb the concentration of others.
 - Manufacturing, distributing, dispensing, possessing, and/or using of a controlled substance or alcohol prohibited by University Policy 1-011 and/or state law;
 - Possession or use of a firearm except as expressly permitted by state law;
 - Possession or use of any other dangerous weapon, incendiary device, explosive or chemical, unless such possession or use has been authorized by the University;
 - Buying or selling of goods or services, panhandling, and soliciting donations within the library, unless with expressed permission from Library Administration and/or Library Operations & Facilities Management.
 - Gambling, (including illegal raffles) in violation of Utah state law.
- Bicycles and similar wheeled devices that may be locked and secured to an exterior bicycle rack or locker are not allowed inside the building.
- Transportation devices with wheels less than 6 inches in diameter (e.g., skateboards), which are unable to be locked at a bicycle rack, may be carried inside the library but must be kept with you at all times and must not be used inside the building in exterior courtyard spaces, or at entrances.
- Room capacities must be observed and will be enforced.
- Library entrances, exits, corridors, hallways, and stairwells must be kept unobstructed at all times.
- Tampering with life-safety equipment or engaging in behavior which constitutes a fire hazard is prohibited.
- Parents/guardians are responsible for their children's safety and behavior. Children under 12 must be supervised at all times. Library employees cannot oversee unescorted or unsupervised children, nor be responsible for their

safety. If an unsupervised child comes to the attention of a library employee, University of Utah Police will be contacted.

- Library users should stay home if they are sick and engage with online services and resources.
- Library users determined to pose a sanitary or health risk to others may be asked to leave the building. Users having offensive body odor or personal hygiene that unreasonably interferes with other patrons' ability to use the library may be asked to leave the building.
- Bringing bedding or excessive amounts of personal property and other large items into the library is prohibited and personal property must be kept in closed containers.

For protection of the library collections, facility, and equipment:

- Theft, vandalism, graffiti, and other intentional tampering with or damage to library property, collections, and exhibits are criminal activities punishable by law.
- Respect designated food and drink policies on all levels.
- Library equipment and collections should be used with care. Library employees should be alerted to missing or damaged items in collections and other materials.
- Study spaces and classrooms are for the use of the University community. Be respectful of others and remember the rooms are not sound-proof.
- Patrons are expected to follow the Borrower's Responsibilities when using library material.
- Library materials should be checked out prior to leaving the building.
- Concealing library materials in the library for the exclusive use of an individual or group is not allowed.
- Service animals actively assisting persons with disabilities are allowed in the library as outlined in University Policy 3-231. Otherwise, animals are not allowed in the library.
- Smoking and the use of tobacco and electronic cigarettes is prohibited as outlined in University Rule R3-00A and the Utah Indoor Clean Air Act.
- Improperly using library restrooms, including bathing, shaving, food preparation, doing laundry, and washing hair, dishes, utensils, or any other misuse of restroom facilities is prohibited.
- Printed promotional material may be displayed only in designated areas and must be approved by the University as outlined in University Policy 1-007.
- Filming and photography is permitted if it represents an academic or University purpose. Otherwise filming and photography is not permitted unless with the expressed permission from the Library's Marketing & Public Relations department.
- Entering restricted areas of the library or remaining in the building after closing is prohibited and is punishable by law.

In consideration of others:

- Show respect and courtesy for other library users and library employees.
- Cell phone conversations should be conducted in areas such as lobbies where no one will be disturbed and outside of quiet or silent study areas. Please be thoughtful of the volume of your conversations whether in person or on a cell phone.
- The library's public announcement system cannot be used to page library patrons or children.
- Return borrowed materials on time, unmarked, and undamaged.
- Respect designated "Silent," "Quiet," "Group," and "Active Study" areas.
- Be aware that some material available on the Web could be offensive to other library users; be considerate of those around you when viewing Web sites in public computer areas as outlined in the Marriott Library Computer Policy and University Policy 4-002.
- Respect posted time limits and use restrictions on computers in public areas.
- Passing petitions, conducting surveys, distributing pamphlets or other materials directly or indirectly to library patrons or employees must not disrupt the functioning of the library or otherwise interfere with the rights of patrons to do their work uninterrupted.

Library employees and administration reserve the right to enforce these guidelines consistent with State law and University policy, including the University of Utah Code of Student Rights and Responsibilities. The library reserves the right to refuse access and borrowing privileges to any person who fails to observe library regulations. Disobeying the

reasonable direction of a library employee may result in the dismissal of any patron from the library. Library employees reserve the right to ask users for identification when using library or university property. Violation of any of these policies will result in a warning and/or expulsion from the library. Any patron, including public visitors, who violate these rules, may be disciplined in accordance with applicable university policies and procedures. Patrons who violate these rules may also be subject to criminal sanctions and penalties, and may be removed from the university pursuant to the Utah Criminal Code 76-8-701 to 717 and Utah Rule 805-4. Patrons who exhibit a pattern of offensive or disruptive behavior may be denied access to the library for a period of time determined by the library. Any visitor not complying promptly with such requests or orders will be liable for the legal consequences of such non-compliance including arrest and punishment for trespass and disorderly conduct. University of Utah Police will be contacted when necessary.

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